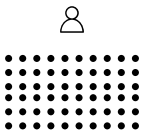
AV Checklist for **Tom Coverly**



Tom likes to arrive at 1 hour early. Please notify the front office and have someone available to help set up tech.

Tom Coverly **616-607-4452** **events@vive18.com**

- [ ] **AUDITORUM OR THEATER STYLE SEATING**
  If using a gym, only set up bleachers on one side of the court.



- [ ] **WIRELESS MICROPHONE**
  1st choice is handheld, then headset, then lavalier.



*** in order to be able to do illusions, microphone **must** be wireless*

- [ ] **SCREEN WITH AUDIO AND VISUAL**
  Playing slides/videos with sound from my laptop.
- [ ] **ONE SMALL TABLE ON STAGE**
- [ ] **ONE CHAIR ON STAGE**
  folding chair or something similar

FOR MAGIC TRICKS: ONE of each below for **each** presentation timeslot:

- [ ] ***12 pack of diet 7up or Sprite Zero***
  (Room Temperature, still in the sealed box)
- [ ] ***1 roll of paper towels***