AV Checklist for **Kyra Rahn**

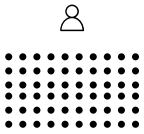


Kyra likes to arrive at 1 hour early. Please notify the front office and have someone available to help set up tech.

507-676-5894 events@vive18.com

☐ AUDITORUM OR THEATER STYLE SEATING

If using a gym, only set up bleachers on one side of the court.



☐ WIRELESS MICROPHONE

Preference is handheld, then lavalier, then headset.



☐ HDMI HOOK-UP TO SCREEN

Playing slides/videos with sound from my laptop. (Laptop is a Macbook and can be connected via Apple Play, HDMI or USB-C)

☐ 1 WATER BOTTLE